



HISTORIC LANDMARKS COMMISSION

MINUTES

March 2, 2016

Regular Session

6:30 p.m.

Council Chambers

First Floor, City Hall Wing

200 East Santa Clara Street

San José, CA 95113

Commission Members

Edward Saum, Chair

Joshua Marcotte, Vice Chair

Rachel Grothe

Eric Hirst

Patricia Jones

Anthony Raynsford

Max Schultz

Harry Freitas, Director

Department of Planning, Building & Code Enforcement

Note

To request an accommodation for City-sponsored meetings or events or an alternative format for printed materials, please call Carina Shattuck at 408-535-5695 or 408-294-9337 (TTY) as soon as possible, but at least three business days before any meeting or event. If you requested such an accommodation, please identify yourself to the technician seated at the staff table. If you did not call in advance and do now need assistance, please see the technician.

NOTICE TO THE PUBLIC

If you want to address the Commission, **fill out a speaker card (located at the technician's station), and give the completed card to the technician. Please include the agenda item number for reference.**

The procedure for public hearings is as follows:

- After the staff report, *applicants may make a five-minute presentation.*
- Anyone wishing to speak in favor of the proposal should prepare to come forward. After the proponents speak, anyone wishing to speak in opposition should prepare to come forward. *Each speaker will have two minutes.*
- Commissioners may ask questions of the speakers. These questions will not reduce the speaker's time allowance.
- The Commission will then close the public hearing.
- *The Historic Landmarks Commission will take action on the item.*

The procedure for referrals is as follows:

- Anyone wishing to speak on a referral should prepare to come forward. *Each speaker will have two minutes.*
- Commissioners may ask questions of the speakers. These questions will not reduce the speaker's time allowance.
- *The Historic Landmarks Commission will comment on the referral item.*

If a Commissioner would like a topic to be addressed under one of the Good and Welfare items, please contact Planning staff in advance of the Commission meeting.

An agenda and a copy of all staff reports have been placed on the table for your convenience. All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Planning, Building and Code Enforcement at San José City Hall, 200 E. Santa Clara Street, 3rd Floor Tower, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

AGENDA

ORDER OF BUSINESS

ROLL CALL

All Commissioners present

1. DEFERRALS

Any item scheduled for hearing this evening for which deferral is being requested will be taken out of order to be heard first on the matter of deferral. If you want to change any of the deferral dates recommended or speak to the question of deferring these or any other items, you should say so at this time.

No Items

2. CONSENT CALENDAR

The consent calendar items are considered to be routine and will be adopted by one motion. There will be no separate discussion of these items unless a request is made by a member of the Historic Landmarks Commission, staff or the public to have an item removed from the consent calendar and considered separately. If anyone in the audience wishes to speak on one of these items, please make your request at this time

- a. [**HP16-001**](#). Historic Preservation Permit to allow the expansion of an existing detached garage for a total of 576 square feet at an existing single family residence on a 0.14 gross acre site, located at 333 N. 15th Street (Rene Correa, Owner). Council District 3. CEQA: Exempt per CEQA Guidelines Section 15331 for Historical Resource Restoration/Rehabilitation.

PROJECT MANAGER, PATRICK KELLY

Commissioner Raynsford moved to recommend approval of HP16-001 to the Planning Director. Vice Chair Marcotte seconded the motion. The motion passed (7-0-0).

3. PUBLIC HEARINGS

No Items

4. REFERRALS FROM CITY COUNCIL, BOARDS, COMMISSIONS, OR OTHER AGENCIES

a. Deaccession of property from History San Jose Collection

History San Jose Deaccession Candidates

Ken Middlebrook, curator of Collections at History San Jose, explained that there were approximately 20,000 items in the warehouse that was being vacated and the majority of these items were retained in the collection and moved to other locations. The approximately 1,400 items recommended for deaccession represents only 7% of the items in the warehouse.

Commissioner Schultz asked how the public auction will be advertised. Mr. Middlebrook stated that it will be advertised in the media.

Commissioner Raynsford asked how the determination was made that items are not relevant to the collection and how these items came into the collection if they were not relevant. Mr. Middlebrook explained that the collection is of items donated to the history museum since 1948 and, at times, items were accepted into the collection without review for relevancy. Further, the museum was originally intended to have 75 buildings, but will not have that many; therefore, there are many more items than could ever be displayed.

Commissioner Jones noted that after viewing items in the collection on a tour last year, she understands the need to remove items from the collection.

Chair Saum stated that he appreciates History San Jose's diligence in reviewing items for deaccession and was pleased to hear that the proposal only represents 7% of items in the warehouse.

Commission Jones moved to recommend approval of deaccession items from the History San Jose Collection to the City Council and City Manager. The motion passed (7-0-0).

5. OPEN FORUM

- a. Members of the public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. The Commission cannot engage in any substantive discussion or take any formal action in response to the public comment. The Commission can only ask questions or respond to statements to the extent necessary to determine whether to (1) refer the matter to staff for follow-up; (2) request staff to report back on a matter at a subsequent meeting; or (3) direct staff to place the item on a future agenda. Each member of the public may fill out a speaker's card and has up to two minutes to address the Commission.**

Brian Grayson of the Preservation Action Council of San Jose informed the Commission that the organization has set up a webpage to solicit ideas for reuse of the Century 21 Dome and encourage the Commission and public to submit ideas. He also stated that the Preservation Action Council is finalizing their spring and summer calendar and he will provide written information on the upcoming events to the Commission at a future meeting.

Uyenthly Nguyen of Our Lady of La Vang Parish spoke regarding the pending application for construction of a new Our Lady of La Vang cathedral on the site of the St. Patrick's School City Landmark. She affirmed the Parish's commitment to historic preservation in the project design and during construction. She stated that the project is currently undergoing revisions to address the interface between the proposed building and the Landmark and hopes to bring the project before the Commission for review soon.

6. GOOD AND WELFARE

a. Report from Secretary, Planning Commission, and City Council

1. Past Agenda Items

Staff reported that the modifications to the Historic Resources Inventory heard at the previous meeting have been made. Staff reported that the Los Gatos Creek Trestle National Register nomination is scheduled to be heard before the State Historical Resources Commission at their April 18th meeting and that the City remains opposed to the nomination.

2. Future Agenda Items

Staff reported that the Gateway Towers project located at S. First Street and William Street that had been previously brought before the Commission for comments on the scope of review will come forward for a recommendation at an upcoming meeting.

3. Summary of communications received by the Historic Landmarks Commission

No communications were received by the Commission.

b. [Boards and Commissions Resource Fair](#)

Staff provided an overview of the upcoming Resources Fair. Chair Saum volunteered to attend the Fair as a representative of the Commission.

Commissioner Schultz moved to authorize Chair Saum to represent the Commission at the Boards and Commissions Resource Fair. The motion passed (7-0-0).

c. Verbal update on Levitt Pavilion

Staff provided an update that no new milestones in the Pavilion planning had happened since the last Commission meeting. The EIR process will commence soon and staff expects to bring the Notice of Preparation of the EIR to the Commission for comment at an upcoming meeting.

d. Report from Committees

1. Design Review Subcommittee (Saum, Schultz and Jones)
Meets the 3rd Wednesday of the month as necessary

Chair Saum summarized the discussion at the Design Review Subcommittee meeting regarding a project that would demolish a single family house that is a Contributing Structure to the Guadalupe/Washington Conservation Area and replace it with a duplex.

e. Approval of Action Minutes

1. **Recommendation:** Approval of Action Minutes for the Historic Landmarks Commission Meeting of [February 3, 2016](#)

Commissioner Raynsford moved to approve the Action Minutes for the Historic Landmarks Commission Meeting of February 3, 2016. Commissioner Jones seconded the motion. The motion passed (7-0-0).

- f. Status of Circulating Environmental Documents: Negative Declarations
<http://www.sanjooseca.gov/index.aspx?NID=2165> and Draft Environmental Impact Reports
<http://www.sanjooseca.gov/index.aspx?NID=2434>

Staff reported that are no environmental documents of interest to the Commission currently in circulation.

ADJOURNMENT

CITY OF SAN JOSÉ CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, Redevelopment Agency Board, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

1. Public Meeting Decorum:

- a) Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b) Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c) Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d) Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e) Persons in the audience will not place their feet on the seats in front of them.
- f) No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g) All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:

- a) Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions:
 - No objects will be larger than 2 feet by 3 feet.
 - No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
 - The items cannot create a building maintenance problem or a fire or safety hazard.
- b) Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- c) Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

CITY OF SAN JOSÉ CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS (CONT'D)

3. Addressing the Council, Redevelopment Agency Board, Committee, Board or Commission:
- a) Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
 - b) Meeting attendees are usually given two (2) minutes to speak on any agenda item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Applicants and appellants in land use matters are usually given more time to speak.
 - c) Speakers should discuss topics related to City business on the agenda, unless they are speaking during open forum.
 - d) Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
 - e) Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
 - f) If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
 - g) Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.